



Interface & Navigation Quick Guide

ConstructionOnline | + New | COMPANY: Eagle Rock Construction | FEATURE: My Agenda | Help

Good morning, Jim! - here's the latest activity going on in your projects. Only show my stuff

Filters: Assigned to: Me | 03 - Under Construction | Clear Filters | Hide Completed Items

Needs Attention

TYPE	ITEM	ACTION NEEDED / DETAILS
Purchase Order	PO #1253641	Approval by Me by 10/14/25
Schedule Task	Roofing underlayment	Assigned to Me on 10/14/25
RFI	Location of media and electrical panels	Response by Me by 10/16/25
To Do	Clean up scrap from framing	Assigned to Me on 10/17/25

To Dos

TO DO	DUE DATE	PROJECT
Lunch with Jack Abernathy	10/14/2025	180-64 South Auburn Housing
Send invoice to Ace Framing	10/15/2025	587 Weatherford
Conference Call	10/18/2025	14th Avenue
Clean up scrap from framing	10/20/2025	587 Weatherford

Calendar

Sun 25 - Sat 31, Oct 2025

1 Week View | Go to Calendar

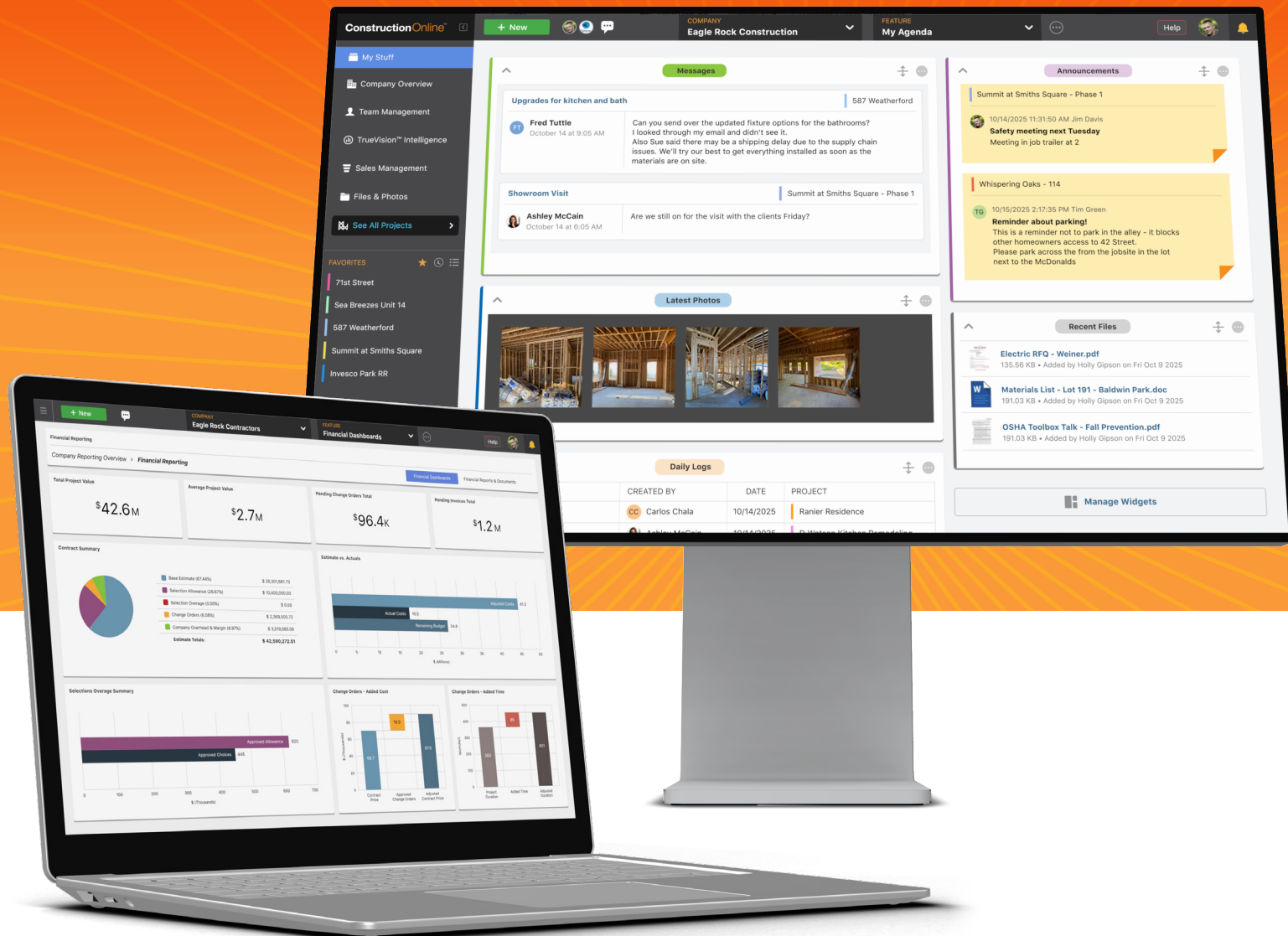
Monday, October 26, 2025

- Summit at Smiths Square - Phase 1
Concrete Slab Labor
Monday, Oct 26 to Friday, Oct 30
- Wildwood Estates - Lot 156
Framing Labor
Monday, Oct 26 to Wednesday, Oct 28
- 7 AM - 8 AM
Safety Meeting
8:00 AM - 8:45 AM

Latest Photos

New for
2025!

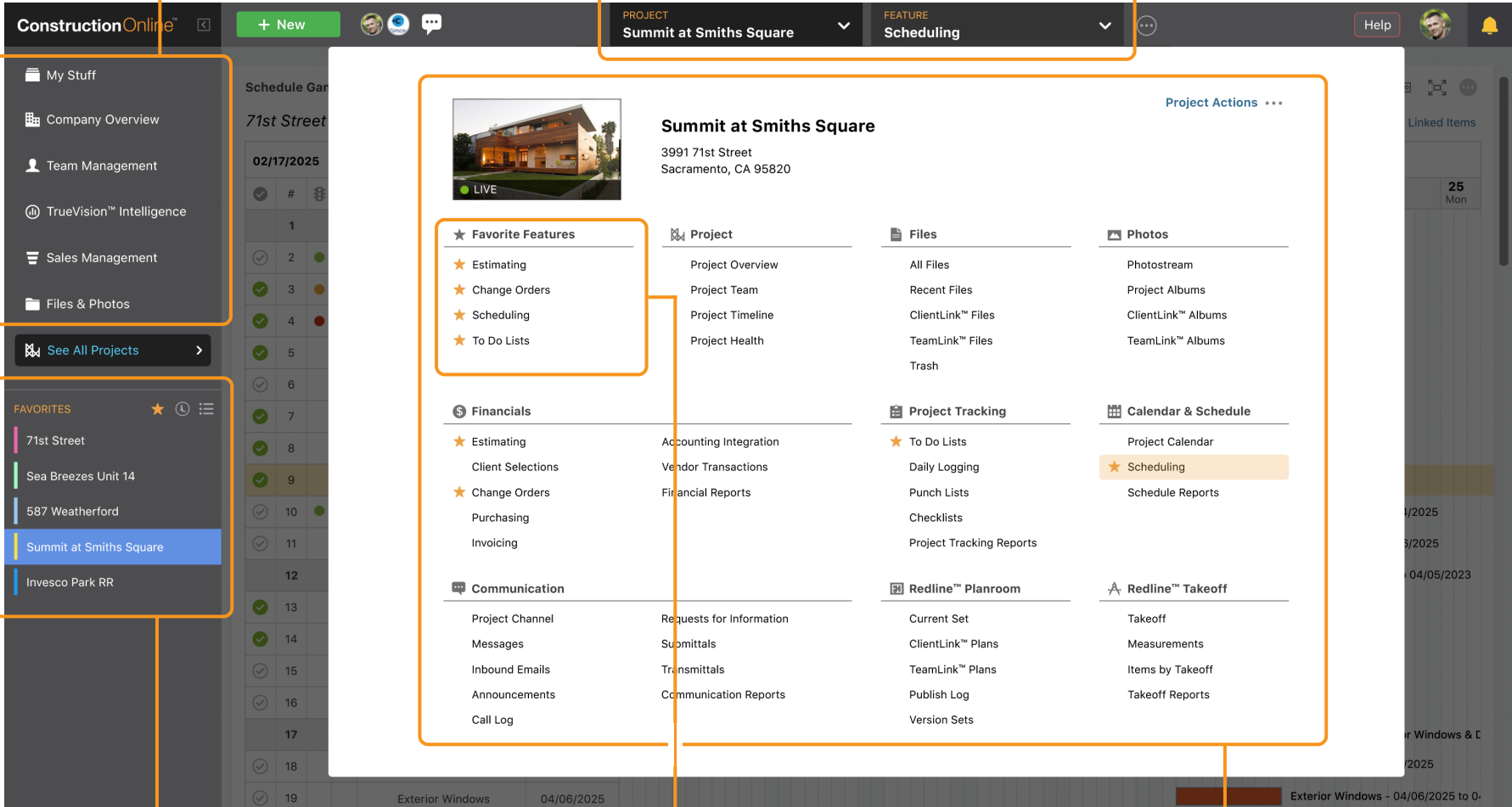
ConstructionOnline now features an updated, streamlined interface designed to make work even easier.



ConstructionOnline Interface & Navigation Overview

Company Overview and Feature Nodes
 This is where features and tools that are not project-specific can be found

Project and Feature Selectors
 These allow you to navigate to company- and project-level features and tools



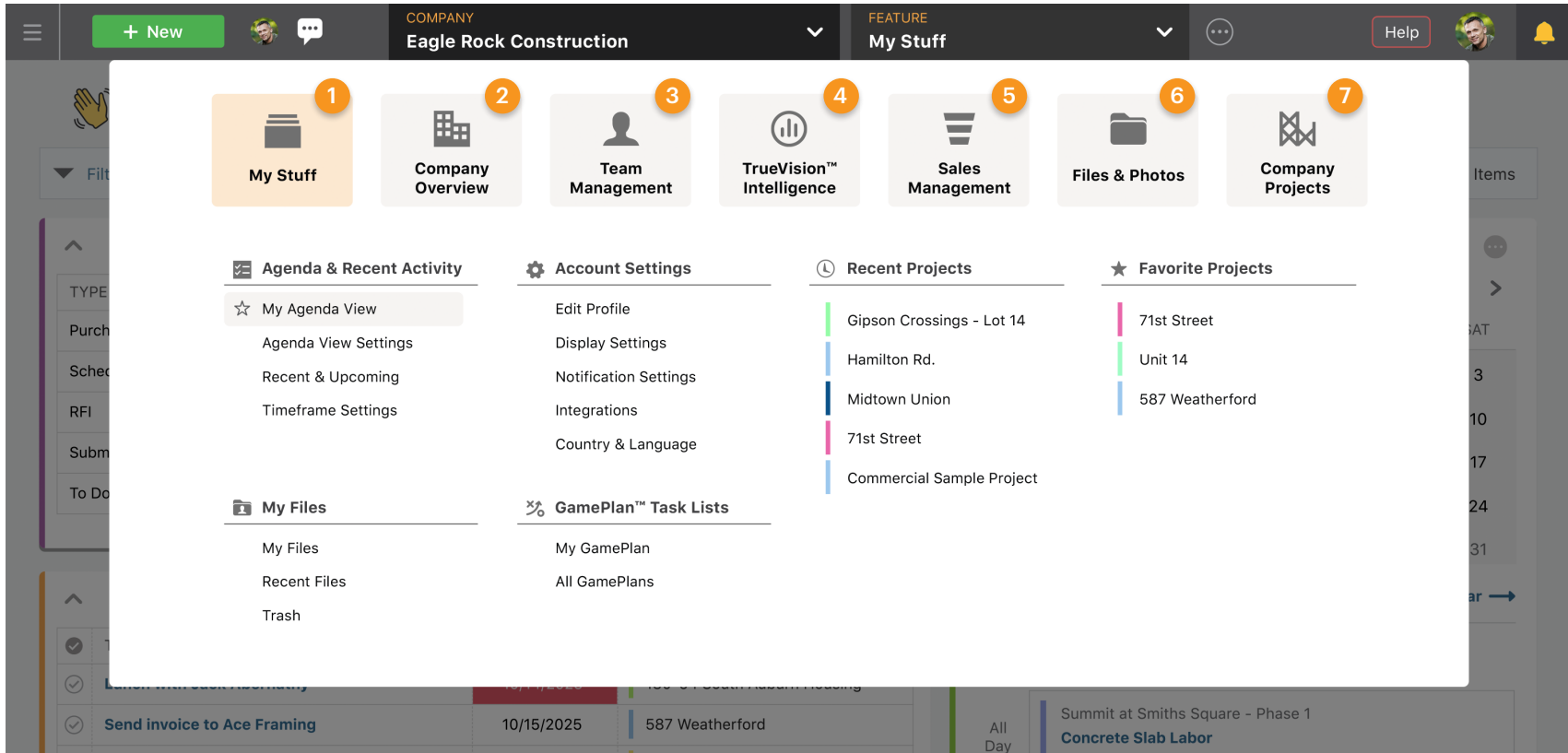
Favorites / Recents / Full Project List
 You can choose to show favored and recent projects or the full list here

Favorite Features
 Any features marked as favorites will appear here

Features and Tools
 Company- and project-level tools show here, based on user permissions

Company-Level Features and Tools

This menu provides access to the features and tools at the company level, along with the new “My Stuff” node — giving users an all-in-one view of what’s important.



1 My Stuff

An all-in-one, user-specific view designed for access to relevant info

2 Company Overview

Includes employees, company-specific features, templates and more

3 Team Management

Includes contacts & companies and other resource-specific information

4 TrueVision Intelligence

Contains profitability, project health and advanced resource tracking tools

5 Sales Management

Provides access to sales and CRM data, lead tracking and opportunities

6 Files & Photos

Includes both shared company and user-specific files & photos

7 Company Projects

Includes favorited, recent and all company projects

Project-Level Features and Tools

This menu shows all the features and tools available when a project is selected. Feature visibility is based on a user's permission levels on a project by project basis.

The screenshot shows a software interface with a dark header. The header includes a '+ New' button, a user profile icon, a 'PROJECT' dropdown menu showing 'Summit at Smiths Square', a 'FEATURE' dropdown menu showing 'Estimating', a 'Help' button, and another user profile icon. The main content area is a white modal window titled 'Summit at Smiths Square' with a project photo and address: '3991 71st Street, Sacramento, CA 95820'. The modal is divided into several sections:

- Favorite Features** (Section 3): A list of features with star icons. 'Estimating' is highlighted with a star and an orange box.
- Financials** (Section 4): A list of financial-related features. 'Estimating' is highlighted with a star and an orange box.
- Communication**: A list of communication-related features.
- Project**: A list of project-related features.
- Files**: A list of file-related features.
- Project Tracking**: A list of project tracking-related features.
- Redline™ Planroom**: A list of Redline™ Planroom-related features.
- Photos**: A list of photo-related features.
- Calendar & Schedule**: A list of calendar and schedule-related features.

At the bottom of the modal, there is a table with columns for item name, quantity, unit, price, tax status, and estimated cost. The table contains two rows:

Item Name	Quantity	Unit	Price	Tax Status	Estimated Cost
3'-0" x 6'-8" Fiberglass Entry Door with Lite	1	Each	\$ 80.00	Not Taxed	\$ 160.00
Exterior Door Removal	1	Each	\$ 30.00	Not Taxed	\$ 30.00

1 Project Selector

Displays the current project and allows the user to choose a different project when clicked

2 Feature Selector

Displays the current feature and opens the project feature menu when clicked

3 Favorite Features

Hovering over a feature in the list and clicking its star will add it to this area for easy access

4 Current Feature

The shaded row indicates which feature is currently selected

"My Agenda" View

The new My Agenda view is designed to bring all of your tasks, events, messages and more together in an easy-to-read format. Plus, you can make it your own by choosing the visibility and order of the feature widgets in your view.

Good morning, Jim! - here's the latest activity going on in your projects.

Only show my stuff ⓘ

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✕ Clear Filters ☑ Hide Completed Items

Needs Attention

TYPE	ITEM	ACTION NEEDED / DETAILS
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Schedule Task	Roofing underlayment	Assigned to Me on 10/14/25
RFI	Location of media and electrical panels	Response by Me by 10/16/25
Submittal	Wall mockup for lobby	Response by Me by 10/16/25
To Do	Clean up scrap from framing	Assigned to Me on 10/17/25

To Dos

TO DO	DUE DATE	PROJECT
<input checked="" type="checkbox"/> Lunch with Jack Abernathy	10/14/2025	180-64 South Auburn Housing
<input checked="" type="checkbox"/> Send invoice to Ace Framing	10/15/2025	587 Weatherford
<input checked="" type="checkbox"/> Conference Call	10/18/2025	14th Avenue
<input checked="" type="checkbox"/> Followup with Alice on Blount Residence rev...	10/18/2025	Blount Residence
<input checked="" type="checkbox"/> Clean up scrap from framing	10/20/2025	587 Weatherford

Calendar

Sun 25 - Sat 31, Oct 2025

SUN	MON	TUE	WED	THU	FRI	SAT
25	26	27	28	29	30	31
Electrical Labor - 10/23/25 to 11/05/25						
Framing - Trusses - 10/22/25 to 10/28...						
						Site Work - 10...
						Septic...
						Inspec...

1 Week View ↕ Go to Calendar

Monday, October 26, 2025

All Day

Summit at Smiths Square - Phase 1

Concrete Slab Labor

Monday, Oct 26 to Friday, Oct 30

All Day

Wildwood Estates - Lot 156

Framing Labor

Monday, Oct 26 to Wednesday, Oct 28

7 AM

8 AM

Safety Meeting

8:00 AM - 8:45 AM

10 AM

Conference Call 10:00 AM ...

Review Selections with C...

10:00 AM - 10:45 AM

11 AM

12 PM

Lunch with Lee

12:00 PM - 1:00 PM

1 PM

Meet with electrical inspector

1:00 PM - 2:30 PM

2 PM

3 PM

4 PM

5 PM

6 PM



My Agenda Settings

My Agenda Widget Visibility
Choose which feature widgets will appear and assign colors for them.

FEATURE	ACCENT COLOR
<input checked="" type="checkbox"/> Announcements	
<input checked="" type="checkbox"/> Calendar	
<input type="checkbox"/> Change Orders	
<input checked="" type="checkbox"/> Checklist Items	
<input checked="" type="checkbox"/> Client Selections	
<input checked="" type="checkbox"/> Daily Logs	
<input type="checkbox"/> Insurance & Certificates	
<input checked="" type="checkbox"/> Latest Photos	
<input type="checkbox"/> Lead Tracking	

Save
Cancel

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